

**IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 6/12/2019**

**BOARD MEMBERS PRESENT:** Tom C Daniels - Chair  
Rick J Harris  
Ben Estes  
Larry L Simms

**BOARD MEMBERS ABSENT:** Richard B Davies

**BUREAU STAFF:** Kelley Packer, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Administrative Support Manager  
Nicholas Krema, General Counsel  
Rob McQuade, Legal Counsel  
Dicsie Gullick, Technical Records Specialist III  
John Kersey, Chief Investigator  
Skip Liddle, Investigator

The meeting was called to order at 9:00 AM MDT by Tom C Daniels.

**APPROVAL OF MINUTES**

Mr. Simms made a motion to approve the minutes of May 8, 2019. It was seconded by Mr. Harris. Motion carried.

**OLD BUSINESS**

The Board reviewed the To Do List and no action was taken.

**SAMPLE DRAWING AND CHECKLIST FOR FACILITY APPLICATION**

The Board reviewed the sample drawing and checklist presented by Mr. Liddle. Mr. Simms made a motion to approve the application and post it. It was seconded by Mr. Harris. Motion carried.

**NEW BUSINESS**

**NEXT MEETING** was rescheduled from July 10, 2019 at 9:00 AM MDT to July 17, 2019 at 9:00 AM MDT. The Board meeting in September was re-scheduled September 10, 2019 at 9:00 AM MDT to September 10, 2019 at 2:00 PM MDT.

## **EXECUTIVE SESSION**

Mr. Estes made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Harris. The vote was: Mr. Estes, aye; Mr. Harris, aye; Mr. Simms, aye; and Mr. Daniels, aye. Motion carried.

Mr. Estes made a motion to come out of executive session. It was seconded by Mr. Harris. Motion carried.

## **APPLICATIONS**

Mr. Estes made a motion to approve the following pending receipt of additional information and review by the Board chair:

901167749

It was seconded by Mr. Harris. Motion carried.

Mr. Estes made a motion to approve the following pending receipt of additional information and review by a Board member:

901091376

It was seconded by Mr. Simms. Motion carried. Mr. Daniels was recused from discussion and voting.

Mr. Simms made a motion to table the following pending receipt of additional information:

901111214

It was seconded by Mr. Estes. Motion carried.

## **ADJOURNMENT**

Mr. Harris made a motion to adjourn the meeting at 9:44 AM MDT. It was seconded by Mr. Simms. Motion carried.

---

Tom C Daniels, Chair

---

Rick J Harris

---

Richard B Davies

---

Ben Estes

---

Larry L Simms

---

Kelley Packer, Bureau Chief